


# PRIVACY, DIGNITY AND CONFIDENTIALITY POLICY






**ASSOCIATED HOSPITAL**  
**GOVERNMENT MEDICAL COLLEGE KATHUA**

**PRIVACY, DIGNITY AND CONFIDENTIALITY POLICY**

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# PRIVACY, DIGNITY AND CONFIDENTIALITY POLICY

## Document Approval

|                    |   |   |
|--------------------|---|---|
| <b>Manual Name</b> | <b><u>POLICY FOR PRIVACY, DIGNITY AND CONFIDENTIALITY OF PATIENT IN HOSPITAL</u></b>  |   |
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# **PRIVACY, DIGNITY AND CONFIDENTIALITY POLICY**

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## **POLICY:**

Dignity is concerned with how people feel, think and behave in relation to the worth or value of themselves and others.

## **PURPOSE:**

The purpose of this policy is to identify how hospital promotes dignity and privacy for patients and their attendants, which enables individuals to feel valued, comfortable and able to make their own decisions.

## **SCOPE:**

Applies to all hospital staff

## **RESPONSIBILITY:**

All hospital staff

## **POLICY DETAILS:**

To inculcate 6Cs and put them into practice:

- i. Care
  - ii. Compassion
  - iii. Competence
  - iv. Communication
  - v. Courage
  - vi. Commitment
- The treatment and care provided at Hospital is patient-centered and holistic. Individual or specific needs are considered, taking into account the uniqueness of each individual.

## **PRIVACY, DIGNITY AND CONFIDENTIALITY POLICY**

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- Patients will be treated with respect, kindness, compassion, courtesy, honesty and understanding.

## **PRIVACY, DIGNITY AND CONFIDENTIALITY POLICY**

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- Respect, dignity, compassion and care are at the core of how patients are treated. All staff and volunteers have a duty to ensure that the privacy and dignity of every patient is respected.
- Nursing and healthcare staff work to ensure that the patients are treated with dignity at all times and in a way that is respectful of them as valued individuals.
- All patients have a right to privacy and to be cared for in a dignified way, which encompasses freedom from unauthorized intrusion and relates to all information and practice that is personal or sensitive to an individual.
- Always, the patient's preferred name is ascertained, used and documented in the multidisciplinary notes and on electronic database.
- Personal and private space is respected and protected for individuals – separate wards for male and female patients.
- Every female patient is preferably examined by female doctor, in case not available, male doctor must be accompanied by female doctor/nurse while examining the patient.
- Information is shared, with consent, to enable care to be provided safely and effectively.
- Informed consent is sought when sharing information with members of the multidisciplinary team or with other agencies.
- Precautions are taken to prevent information being shared inappropriately. The confidentiality policy must be adhered to.
- Every patient will have their privacy, dignity and independence respected.
- Patient care actively promotes patient privacy and dignity, protects patient's modesty. Patients are protected from unwanted public view whenever necessary through the use of private areas, blinds, screens and covers.